

STETCHWORTH PARISH COUNCIL
c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD
Clerk: Mrs. Marilyn Strand Tel: 01638 781286
Email: clerk@stetchworth.org

MINUTES

Stetchworth Parish Council Full Council Meeting on
Wednesday 18th September 2018 at 7:30pm
in the Gredley Room, Ellesmere Centre, Stetchworth.

Present: Cllrs Lily Whymer (Chair), Wayne Bell (Vice-Chair), Sarah Breen, Alastair France, John Puddick, Piers Saunders and Alan Sharp.

There were no members of the public present.

The meeting was opened at 7:30pm.

42/18/19 To receive & approve apologies for absence.

District Cllr Chris Morris had sent his apologies for the meeting.

43/18/19 To Receive Declarations of Pecuniary and non-Pecuniary Interest

None.

44/18/19 Open Forum for Public Participation

None.

45/18/19 The Ellesmere Centre

(a) Ellesmere Centre Report – Cllr Whymer reported the following:

- Trustees are hoping to start the first phase of the new roof before the end of October.
- The matter of a storage facility outside is still under discussion.
- New chairs for the Gredley room had been given as a gift from a local benefactor.

(b) Public consultation re: car park extension – update. Cllr Whymer reported that there had been 39 responses so far and that they had all been positive in favour of resurfacing the car park. The consultation questionnaire had been made available at the Ellesmere Centre as well as the nursery school.

With regard to funding, the nursery school had said they would be willing to donate £500 towards the work. Other possible avenues of fundraising in the community will be explored. Grant funding information was provided by the Clerk with a few possibilities put forward including National Lottery Awards For All, Sport England, DCLG and the Big Lottery Fund.

It was agreed to discuss the next steps which need to be taken at the October meeting.

(c) Update on Circus Petite re: hire of recreation ground September 2018 – Circus Petite had confirmed they won't be going ahead with the circus this September.

(d) To consider quotation for cutting back hedges/trees on the recreation ground – it was AGREED to accept the quotation from Greenwood Tree Surgery as it was considered to be technically more detailed. However, the Clerk will ask if there is any movement on the price given that it was quite a lot higher than the other quotation.

It was also agreed to contact Sanctuary Housing with regards to the Leylandii encroaching onto the car park near the entrance to the Ellesmere Centre.

46/18/19 To Approve the Minutes of the Meeting held on 18th July 2018.

The minutes of the meeting held on 18th July were approved as a true record and signed by the Chairman.

47/18/19 Matters Arising including reports from the Clerk and Councillors (for information only)

(a) Update on no. 4 Coopers Close – mediation between ECDC and the resident is due to take place on Friday 9th November.

(b) Update on email addresses and email signatures - Cllr Whymer is awaiting assistance from TBM Newmarket to set up her email address chair@stetchworth.org. Cllr Puddick needs to re-set his account and this will be facilitated by the Clerk.

48/18/19 District & County Councillors' Reports

None.

- 49/18/19 Finance** – it was proposed by Cllr Whymer and seconded by Cllr France that the following payments should be made:

Ref:	Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary - Aug	SO	£300.00	
(2)	Clerk's salary – Sep	SO	£300.00	
(3)	Regent Construction	101379	£2,796.24	£2,330.20
(4)	A.S. Handyman	101380	£40.00	
(5)	Clerk's expenses	101381	£70.19	
(6)	Ellesmere Centre – room hire Jul 18	101382	£25.00	
(7)	Ellesmere Centre – copying	101383	£15.50	
(8)	PKF Littlejohn – external audit	101384	£240.00	£200.00
(9)	Garden Power	101385	£210.00	
(10)	Petty Cash top-up.	101386	£25.15	
(11)	CAPALC – DPO service	101387	£25.00	
Total payments for the month:			£4,047.08	

- (b) Completion of Annual Review 2017/18 – NOTED. The completed Annual Return has been displayed on the PC's website and notice boards.

50/18/19 Administration

- (a) To consider attendees for CAPALC AGM, Thursday 11th October, 7pm, Cottenham – Cllr Sharp might be able to attend and will let the Clerk know shortly.
- (b) To consider attendees for Cambridgeshire Local Councils Conference, Friday 23rd November, 9:30am to 3:45pm, Hinchingsbrooke – Cllr Whymer and the Clerk will attend. Cllr France might also be able to attend and will let the Clerk know by the October meeting.
- (c) Risk Assessments – it was confirmed that there was no need to carry out any further risk assessments for items decided during this meeting.
- (d) CAPALC – General Data Protection Membership Scheme information – NOTED.
- (e) Clerk's Appraisal – NOTED.

51/18/19 Planning

- (a) To receive planning application decisions & tree works:
- 18/01028/TPO 16 High Street – T1 Ash: remove major deadwood over 30mm diameter, lift crown to clear property by 3m and lift crown over road to 5m above ground level. T2-T5 Ash: remove major deadwood over 30mm diameter and lift crown to clear property by 3m. **Approved.**
- NOTED.
- (b) To consider planning applications received:
- 18/01141/FUL Land adjacent to the Marquis of Granby, 94 High Street – proposed erection of a private detached dwelling/new vehicular access and associated works – NOTED with no objection or comments.
 - 1801140/FUL Marquis of Granby, 94 High Street – proposed extensions and internal alterations – NOTED with the following comments: It was agreed to ask if a condition be placed on planning permission that requires white-lining of the car park to clearly define the available 9 spaces? Currently, cars are parked in such a way that often only four or five cars can be parked in the car park resulting in more customers parking on or around the junction that the Marquis of Granby is adjacent to. The PC has no outright objection to the plans.
- (c) To note correspondence re: 18/00774/FUL Millfields Stables, Mill Lane - demolition of barn and replacement with 3 detached dwellings and associated works – to be heard by Planning Committee – NOTED. Cllr Whymer will attend the Planning Committee meeting to represent the PC and re-iterate its objection concerning this application.

52/18/19 Community Matters/General Maintenance

None.

53/18/19 Correspondence for information

- (a) ECDC re: removal of bring-banks – NOTED. Cllr Whymer will ask the Centre to put up a notice warning residents that the banks will be removed before the 15th October. Remaining bring bank sites are Tesco Newmarket, Waitrose Ely, Fountain Lane Soham, High Street Cheveley and High Street Chippenham.

54/18/19 Date of Next Meeting & Matters for Future Consideration

16th October.

The meeting was closed at 8:50pm.

Signed: Approved and signed by the Chairman

Dated: 16th October 2018

Statutory Powers relating to this month's payments:

- (1) Local Government Act (LGA) 1972, s.112
- (2) LGA 1972, s.112
- (3) Open Spaces Act 1906, ss.9-10; LGA 1972, s.214
- (4) Open Spaces Act 1906, ss.9-10; LGA 1972, s.214
- (5) LGA 1972, s.112
- (6) LGA 1972, s.111
- (7) LGA 1972, s.111
- (8) LGA 1972, s.111
- (9) Open Spaces Act 1906, ss.9-10; LGA 1972, s.214
- (10) LGA 1972, s.111
- (11) LGA 1972, s.111